

PUBLIC BUILDING COMMISSION – Meeting Minutes
Regular Meeting
Wednesday, March 8, 2017 - 7:00 P.M.
Town Hall, 84 South Main Street - Council Chambers

Members Present: Mr. Mark Nash (Chairman)
Mr. Art Crooker
Mr. Richard Clavet
Mr. Steven Durkee
Mr. Matt Altieri
Mr. Jim McKenney
Mr. Richard Levy

Members Absent: Mr. Vincent Robitaille

Additional Present: Mr. George Noewatne, Director of Public Works
Mr. Vincent Masciana, Board of Education
Mr. Dan Marseglia, Board of Education

I. PLEDGE OF ALLEGIANCE

The assembled group recited the Pledge of Allegiance.

II. ROLL CALL

Chairman Nash called the meeting to order at 7:00 p.m. Roll was called and a quorum determined.

III. PUBLIC ADDRESS

There was no one from the public who wished to address the Commission.

IV. GENERAL CORRESPONDENCE

There were no general correspondences addressed.

V. APPROVAL OF MINUTES - February 8, 2017

MOTION by Mr. Crooker to approve the minutes of the February 8, 2017 meeting, as submitted. **SECONDED** by Mr. Durkee.

VOTE: In Favor - Mr. Crooker, Mr. Durkee, Mr. Nash, Mr. Clavet, Mr. Altieri

Opposed - None

Abstained: Mr. Levy, Mr. McKenney

The motion passed 5-2.

VI. MONTHLY FINANCIAL STATUS

Commission members reviewed the monthly financial status report of open Town projects.

VII. CONSENT CALENDAR

Mr. McKenney requested the Olympus and Silver Petrucelli invoices be removed from the consent calendar for discussion.

There was a brief discussion about the printing costs on Silver Petrucelli invoices 16-2603 and 17-181.

MOTION by Mr. McKenney to approve Silver Petrucelli invoice 16-1967 in the amount of \$1,135.00. **SECONDED** by Mr. Clavet and passed unanimously.

MOTION by Mr. McKenney to approve Silver Petrucelli invoice 16-2192 in the amount of \$335.00. **SECONDED** by Mr. Durkee and passed unanimously.

MOTION by Mr. McKenney to approve Silver Petrucelli invoice 16-2603, minus the printing costs of \$968.10. **SECONDED** by Mr. Clavet and passed unanimously.

MOTION by Mr. McKenney to approve Silver Petrucelli invoice 17-181, minus the printing costs of \$968.10. **SECONDED** by Mr. Clavet and passed unanimously.

Mr. McKenney asked if the subcommittee on the concession stand project is comfortable with the payment application requested at this time. Mr. Clavet gave an update on this project and stated he feels the request for payment is appropriate.

MOTION by Mr. Clavet to approve Olympus Construction Application #4 in the amount of \$123,072.50. **SECONDED** by Mr. Crooker and passed unanimously.

VIII. OLD BUSINESS

1. PROJECTS

A. Districtwide Lavatory Improvements

Mr. Crooker stated the subcommittee on this project has met with the architect and reviewed the drawings. Mr. Crooker stated some windows will be replaced, most of the toilets and hand dryers can be reused and new exhaust fans will be installed. There was a brief discussion about the scope of the project.

MOTION by Mr. Crooker that the Public Building Commission recommend this project to the Town Council to be approved to go out to bid. **SECONDED** by Mr. McKenney and passed unanimously.

B. Utility Tunnel Improvements

Mr. Crooker stated there was nothing new to report on this matter.

C. CHS Interior Code Compliance

Mr. Clavet stated this project is on hold pending a budget.

D. CHS Exterior Storage Building

Mr. McKenney stated there are two possible sites locations for the exterior storage building: Site A) opposite the new concession stand; and Site D) Under the bleachers on the practice field, behind the maintenance building. Mr. McKenney stated he is concerned about putting a building in a location where it may get knocked down as part of the Facility Master Plan. Mr. Levy stated there is no ideal location for all users and equipment. Mr. Masciana stated Milone and MacBroom did three test pits at Site D and no ledge was found. Mr. Crooker stated Site A would have to be more decorative. There was a lengthy discussion about the pros and cons of each location. Mr. Masciana invited the subcommittee on this project to the Board of Education Planning Committee tentatively schedule for next Thursday, March 16 at 7:30 p.m.

E. Emergency Shelter Generators

Mr. Durkee stated the Town Council tabled the request to approve the bid on this project. This project is going back to the Town Council next week and Mr. Durkee will attend that meeting. Mr. Clavet noted this project was approved by Planning and Zoning.

F. Districtwide Sidewalk Replacement Committee

Mr. McKenney stated the Town Council tabled the request to approve the bid on this project. This project is going back to the Town Council next week and Mr. McKenney will attend that meeting.

G. CHS Concession Stand

Mr. Clavet stated there was a meeting this morning and this project is still on schedule to be completed by April 4, 2017. Mr. Clavet stated the kitchen equipment was added to the scope of this project, has been ordered and will take about 7 weeks to be delivered. Mr. Clavet stated the complete kitchen package will include installation and hooks-ups.

MOTION by Mr. Clavet to approve CO#2 in the amount of \$5,540.00. **SECONDED** by Mr. McKenney and passed unanimously.

MOTION by Mr. Clavet to approve \$6,075.00 additional funds for kitchen equipment. **SECONDED** by Mr. McKenney and passed unanimously.

H. Doolittle Cafeteria Renovation

Mr. Nash stated the Town Council tabled the request to approve the

designer on this project. The subcommittee has decided to put this project on hold to consider a different approach.

MOTION by Mr. McKenney to table this project. **SECONDED** by Mr. Crooker and passed unanimously.

I. Districtwide Roofs

Mr. Clavet stated the subcommittee is working the Board of Education to establish a timeline for this project.

IX. NEW BUSINESS

A. CHS Exterior Storage Building subcommittee minutes

Mr. McKenney stated he would like to minutes of the February 3, 2017 subcommittee meeting on the CHS exterior storage building project be revised to state Mr. Oris objected to the building sites and materials.

MOTION by Mr. McKenney that the minutes of the February 3, 2017 subcommittee meeting on the CHS exterior storage building project be revised to state Mr. Oris objected to the building sites and materials. **SECONDED** by Mr. Durkee.

VOTE: In Favor - Mr. McKenney, Mr. Durkee, Mr. Crooker, Mr. Clavet, Mr. Altieri
Opposed - Mr. Levy
Abstained: Mr. Nash

The motion passed 5-1-1.

B. Town of Cheshire Charter/PBC Ordinance revision update

Mr. Noewatne stated the Public Building Commission had previously discussed revising some of their ordinances. Mr. Noewatne stated the Town is currently undergoing a review of its Charter and suggested now might be a good time for the PBC to revisit this matter.

X. ADJOURNMENT

MOTION by Mr. Clavet to adjourn at 8:13 p.m. **SECONDED** by Mr. McKenney and passed unanimously.

Attest,

Karen Gill, Recording Secretary