

**PUBLIC BUILDING COMMISSION – Meeting Minutes
Regular Meeting - Wednesday, May 2, 2018 - 7:00 P.M.
Town Hall, 84 South Main Street - Council Chambers**

Members Present: Mr. Mark Nash
Mr. Jim McKenney
Mr. Art Crooker
Mr. Richard Clavet
Mr. Steven Durkee
Mr. David Arai
Mr. Phillip Bowman

Members Absent: Mr. Richard Levy
Mr. Vincent Robitaille

Additional Present: Mr. George Noewatne, Director of Public Works

I. PLEDGE OF ALLEGIANCE

The assembled group recited the Pledge of Allegiance.

II. ROLL CALL

Mr. Nash called the meeting to order at 7:00 p.m. Roll was called and a quorum determined.

III. PUBLIC ADDRESS

There was no public address.

IV. GENERAL CORRESPONDENCE

There was no general correspondence.

V. APPROVAL OF MINUTES - April 4, 2018 Regular Meeting and April 18, 2018 Special Meeting

MOTION by Mr. McKenney to approve the minutes of the April 4, 2018 regular meeting as submitted.

SECONDED by Mr. Clavet and passed unanimously by all those present and voting.

MOTION by Mr. McKenney to approve the minutes of the April 18, 2018 special meeting as submitted.

SECONDED by Mr. Crooker and passed unanimously by all those present and voting.

VI. MONTHLY FINANCIAL STATUS

Commission members reviewed the monthly financial status report of open Town projects.

MOTION by Mr. McKenney that the PBC requests the following accounts be closed out and defunded:

- 20400-5800-01089 Various locations - Roof replacement (schools)
Current balance - \$2.07
- 20400-5800-01144 Emergency Shelter Generator (CHS)
Current balance - \$71,501.90
- 22400-5800-01194 Districtwide Flooring
Current balance - \$8,419.23
- 20400-5800-01167 CHS Athletic Concessions Stand
Current balance - \$10,052.26
- 22400-5800-01167 CHS Athletic Concessions Stand
Current balance - \$9,431.18

SECONDED by Mr. Crooker and passed unanimously by all those present and voting. There was a brief discussion about the possibility of reallocating these funds.

VII. CONSENT CALENDAR

MOTION by Mr. McKenney to approve the Consent Calendar.

SECONDED by Mr. Durkee and passed unanimously by all those present and voting.

VIII. OLD BUSINESS

1. EXHIBIT A: Town of Cheshire Charter/PBC Ordinance revision update

There was a brief discussion on this matter.

2. PROJECTS

A. Districtwide Lavatory Improvements

Mr. Clavet stated there was a site visit with Millennium yesterday. A pre-construction meeting will be held prior to the start of construction on June 25th.

B. Utility Tunnel Improvements

MOTION by Mr. Crooker for the PBC to accept the proposal for 2018 tunnel monitoring and inspection in the amount of \$7,700.00 as submitted by Geolnsight in Proposal 6527-016.

SECONDED by Mr. McKenney and passed unanimously by all those present and voting.

Mr. Clavet stated he will coordinate the tunnel inspection.

C. CHS ADA Interior Code Compliance

Mr. Clavet stated a subcommittee meeting was held to review Silver Petrucelli's preliminary design. It was determined no work can be done on this project until State grant money is approved. Beginning work prior to the

approval by the State could jeopardize receiving State grant money. Therefore, no work will be done this summer (2018). There was a brief discussion about the benefits of extra time to refine the plans and scope for this project.

D. CHS Exterior Storage Building

Mr. McKenney stated bids have been received for this project. The subcommittee plans to interview the two lowest bidders and make a recommendation to the PBC at next month's meeting. There was a discussion about making a call to the State to see if this project would be eligible for reimbursement.

E. Emergency Shelter Generators Hook-up Plugs

Mr. Clavet stated a pre-construction meeting with DTC and Prime Lectric was held to discuss the timeline, scope and storage of materials for this project. The approximate start date will be June 25, 2018. There was a brief discussion about logistics.

F. Doolittle Cafeteria Renovation

Mr. Durkee stated this matter was postponed on the Town Council's agenda until May 8, 2018. Mr. Bowman will attend the Town Council meeting to represent this project.

G. Districtwide Roofs

Mr. Clavet stated this project is ongoing with spot repairs as needed.

H. Roof Replacement - Fire Headquarters

Mr. Noewatne requested discussion on this matter be postponed until the June meeting.

I. Library Renovation

Mr. Bowman stated stanchions have been put up around the construction site and Phase 1 is expected to be completed by the end of June.

J. Park Bathroom Upgrades

MOTION by Mr. Arai for the PBC to recommend the Town Council endorse Wojas-Arch, LLC. as designer of record for this project in the amount of \$29,500.00.

SECONDED by Mr. McKenney and passed unanimously by all those present and voting.

There was a brief discussion.

MOTION by Mr. Arai for the PBC to recommend the Town Council hire Reliance Environmental, LLC. to test the park bathrooms for asbestos and/or lead, waiving the bidding process, in an amount not to exceed \$5,000.

SECONDED by Mr. Clavet and passed unanimously by all those present and voting.

3. OTHER OLD BUSINESS OF THE PBC
None.

IX. NEW BUSINESS
No new business was discussed.

X. ADJOURNMENT

MOTION by Mr. Clavet to adjourn at 7:49 p.m.

SECONDED by Mr. Crooker and passed unanimously by all those present and voting.

Attest,

Karen Gill
Recording Secretary