



Cheshire Public Library Advisory Board

**Cheshire Public Library
104 Main Street
Cheshire, CT 06410**

Regular Meeting Minutes

Date: March 19, 2018

I. Call to Order

The regular meeting of the Cheshire Public Library Advisory Board was called to order by Dalena DeSena at 7:00 p.m. in the Evelyn Moss Room of the library.

Pledge of Allegiance

Board members recited the Pledge of Allegiance.

Roll Call

Members present:

Ramona Burkey, Library Director (ex officio)
Dalena DeSena, Vice Chair
Tod Dixon, Secretary
Terry Grahame, Treasurer
Mark Hostage
Kathleen Nankin
Harold Kramer

Members absent:

James Conroy

II. Approval of Minutes from February 26, 2018

Mr. Dixon made a motion to accept the minutes from February 26, 2018.

Mrs. Grahame seconded the motion which passed unanimously.

III. Treasurer's Report

Mrs. Grahame reported that the current dollar amount in the library board budget is \$750.00.

IV. Communications

Members were reminded that Mrs. Burkey's telephone number is 203-272-2245 ext. 33021.

Members were also given the dates/times of town budget meetings:

March 20, 2018 7:00 p.m. budget public hearing

March 26, 2018 6:00 p.m. library budget is presented to town council

V. Report of the Chair

Mrs. DeSena discussed a letter dated March 11, 2018 that she received from Tom Morck, President of the Friends of the Cheshire Public Library. The letter requests (of the town council) no additional cuts to the library's budget with the budget meetings at hand. It also requests reinstating frozen open positions. Improvements in efficiency, while great, have left the library stretched to the maximum. Supporters are asked to wear read and to attend the Town Council budget meeting on March 20 at 7:00 p.m. These efforts will hopefully fully fund the library staff and continue the library's mission of "Transforming lives and enriching the community."

Mr. Kramer asked about lobbying in support of the library. Mrs. Burkey said that staff cannot lobby, but that library supporters and board members are welcome to share their thoughts.

Mrs. DeSena said that she is reading a novel, "Still Me", finding it interesting how lives are changed for the better through dedication to social causes which parallels the mission the library.

VI. Report of the Library Director

Programs and Services

Library After Hours: March 9 (KC Sisters Family Concert) brought in approximately 125 attendees.

The "Kitchen Ceili" Irish music concert on March 4 was packed -- about 150 in attendance.

"Radium Girls" author Kate Moore came all the way from London to speak to a packed house of 130 attendees on March 15.

Personnel

Library staff evaluations will be moved up on the calendar so that Mr. Milone can sign off on them before he retires.

Financial

The Public Hearing for the Fiscal Year 2018-2019 budget will be held in Council Chambers at Town Hall on Tuesday, March 20 beginning at 7:00 p.m. Residents will have the opportunity to speak about any part of the proposed operating budget. Board members are welcome to attend. The frozen library clerk position will be discussed.

The Library's budget workshop with the Town Council will be held in Room 207-209 of Town Hall on Monday, March 26 at 6:30 p.m. This is when Deb Rutter, Mary Dattilo and Mrs. Burkey will present their requests for funding for the next fiscal year. Board members are welcome to attend this workshop as well.

Buildings and Grounds

The tentative start date for construction is Monday, March 26 at the earliest. Construction will begin once the building permit is obtained. Construction will begin in the Study Room/Local History area. Updates will be posted via our e-newsletter and on our website.

Policies and Planning

Mrs. Burkey continues to work on the town-wide Building Use Policy document with the Town Manager and other town staff.

Other/Artsplace/Friends

Please join or renew your Friends of the Cheshire Public Library membership – renewal can be done online at www.cheshirelibrary.com/friends-of-the-library.

Because of the hard work and generosity of the Friends of the Library, three staff members and Mrs. Burkey will be attending this year's bi-annual Public Library Association

Respectfully Submitted,

Ramona Burkey, M.L.S.
Library Director

Please see our monthly calendar at www.cheshirelibrary.org for a full listing of library programs and events.

VII. Unfinished Business

There was nothing to report.

VIII. New Business

There was nothing to report.

IX. Adjournment

The meeting was adjourned by general consensus of the board at 7:45 p.m.

The next regular meeting of the Cheshire Public Library Advisory Board will be held on Monday, April 23 at 7:00 p.m. in the Evelyn Moss Room at the Cheshire Public Library, 104 Main Street, Cheshire. Please notify Ramona Burkey at 203-272-2245 ext. 33021 or Dalena DeSena at 203-415-7781 in advance if you are unable to attend.

Respectfully submitted,

Dawn Guite

Dawn Guite, Recording Secretary