

**PUBLIC BUILDING COMMISSION – Meeting Minutes
Regular Meeting - Wednesday, August 1, 2018 - 7:00 P.M.
Town Hall, 84 South Main Street - Council Chambers**

Members Present: Mr. Mark Nash
Mr. Jim McKenney
Mr. Art Crooker
Mr. Richard Clavet
Mr. Richard Levy
Mr. David Arai
Mr. Steven Durkee
Mr. Phillip Bowman

Members Absent: Mr. Vincent Robitaille

Additional Present: Mr. George Noewatne, Director of Public Works
Mr. Vincent Masciana, Chief Operation Officer, Board of Education

I. PLEDGE OF ALLEGIANCE

The assembled group recited the Pledge of Allegiance.

II. ROLL CALL

Mr. Nash called the meeting to order at 7:00 p.m. Roll was called and a quorum determined.

III. PUBLIC ADDRESS

There was no public address.

IV. GENERAL CORRESPONDENCE

There was no general correspondence.

V. APPROVAL OF MINUTES - July 11, 2018 Regular Meeting

MOTION by Mr. Levy to approve the minutes of the July 11, 2018 regular meeting as submitted.

SECONDED by Mr. Clavet and passed unanimously by all those present and voting.

VI. MONTHLY FINANCIAL STATUS

Commission members reviewed the monthly financial status report of open Town projects.

VII. CONSENT CALENDAR

MOTION by Mr. McKenney to approve the Consent Calendar.

SECONDED by Mr. Durkee and passed unanimously by all those present and voting.

VIII. OLD BUSINESS

1. PBC Ordinance revision update

There was no update on this matter.

2. PROJECTS

A. Districtwide Lavatory Improvements

Mr. Clavet stated there is a meeting Friday morning. Mr. Clavet stated he will address the sloppy work site conditions at that meeting. So far, this project is on schedule and expected to be completed on time.

Mr. Noewatne stated change orders for upgraded door hardware, added isolation valves and labor and ADA child toilets, in the total amount of \$3,002,55, need approval by the PBC.

MOTION by Mr. Levy to approve the change orders as stated above.

SECONDED by Mr. Bowman and passed unanimously by all those present and voting.

B. Utility Tunnel Improvements

Mr. Crooker stated the tunnel inspection is scheduled for August 7, 2018. Mr. Clavet stated the inspection will include firing up the boilers to check for steam leaks. Mr. Clavet stated green algae was remediated from the tunnels.

C. CHS ADA Interior Code Compliance

There was no update on this project.

D. CHS Exterior Storage Building

Mr. McKenney stated a subcommittee meeting was held tonight to discuss deferral of this project until September by the Planning and Zoning Board. J.A. Rosa will need to resolve the questions and concerns raised by P&Z for the September meeting.

E. Emergency Shelter Generators Hook-up Plugs

Mr. Durkee stated this project is ongoing. Mr. Durkee stated an additional cost of \$4,500 was incurred to correct an engineering error in identifying the appropriate switchgear. Mr. Arai suggested the subcommittee ask to split the cost of this oversight with the contractor. There was a brief discussion.

F. Doolittle Cafeteria Renovation

Mr. Durkee stated a meeting was held with the graphic designer and Chesprocott. A progress meeting will be held tomorrow. There was a brief discussion about change orders.

G. Districtwide Roofs

There was no update on this matter.

H. Roof Replacement - Fire Headquarters

Mr. Noewatne stated this project has been awarded to Gold Seal Roofing and a Notice to Proceed will be issued this week.

I. Library Renovation

Mr. Bowman stated Phase I of this project has been completed. Phase II is expected to start right away.

J. Park Bathroom Upgrades

Mr. Arai stated he met with Jan Wojas to review the drawings. There are issues to be resolved and no cost estimates have been received. There was a brief discussion.

3. OTHER OLD BUSINESS OF THE PBC

None.

IX. NEW BUSINESS

A. Exhibit G. Revised Proposal for Doolittle bathroom upgrades from Silver/Petrucci dated July 17, 2018

Mr. Noewatne stated an RFP is being prepared for this project.

B. Mr. Noewatne stated the PBC has been assigned the solar carport project at the police station. There was a brief discussion. Mr. Arai and Mr. Crooker volunteered to be on the subcommittee for this project.

X. ADJOURNMENT

MOTION by Mr. McKenney to adjourn at 7:55 p.m.

SECONDED by Mr. Clavet and passed unanimously by all those present and voting.

Attest,

Karen Gill
Recording Secretary