



Meeting Minutes No. 003

Companies

Project:

Dodd Middle School
Kitchen Renovations

Date of Meeting:

July 12, 2011

BL Project No.:

09D1393 Phase 2

Time of Meeting:

7:30 AM

Client:

Town of Cheshire
Public Building
Commission

User:

Cheshire Public Schools

Prepared By:

Denis Rioux

Meeting Location:

Dodd Middle School

Issued:

July 21, 2011

This Meeting Minute Report, which has been furnished to the Client and User, sets forth an understanding of comments and decisions made during this meeting. BL Companies will rely on this report as set forth below. If there are any discrepancies or misunderstandings, the parties are directed to bring them to the attention of the preparer listed above in writing within five (5) calendar days from date of issue.

Attendees (in bold):

Name	Firm or Agency
Mark Nash	Public Building Commission (PBC)
George Noewatne	Department of Public Works (DPW)
Jeff Solan	Dodd Middle School (DMS)
Alberta Landino	Dodd Middle School (DMS)
Vincent Masciana	Cheshire Public Schools (CPS)
Madeleine Diker	Cheshire Public Schools (CPS)
Dan Li	Cheshire Public Schools (CPS)
Dan Marseglia	Cheshire Public Schools (CPS)
Frank Biancur	Cheshire Public Schools (CPS)
Victor Sandoval	Cheshire Public Schools (CPS)
Bob Valli	Cheshire Public Schools (CPS)
John Rosa	J. A. Rosa Construction, LLC (JAR)
Kevin Slade	J. A. Rosa Construction, LLC (JAR)
Alan Judelson	Modern Food Equipment (MFE)
Denis Rioux	BL Companies (BL)

There was no quorum of the PBC Subcommittee

Project Status:


All selective demolition is complete, trenching is complete and rough-ins in progress.

Discussions:

- 3.1 Abatement of asbestos under the existing wall and miscellaneous items will be coordinated by CPS with Chemscope. 6/28 update: several isolated locations still exist, but they are being addressed by the abatement contractor as needed. So far, it has not affected the schedule. 7/12 update: abatement in the work area has been completed.


- 3.2 During the cutting of the slab, water will be cutoff. There is no way to ascertain other utility lines under the slab at this time. 6/28 update: several abandoned conduits have been cut. The electrical subcontractor will trace circuits just to be thorough and pull line as practicable. The main feed for KP-1 was also severed. The Contractor will provide cost options for placing a junction box upstream of the cut and rewiring the entire circuit. 7/12 update: the PBC approved repairing the existing cut lines and re-feeding the panel with code-compliant wiring. The existing 100 Amp breaker will remain and will be replaced at a later date by CPS.
- 3.3 The Architect will investigate the possibility of additional work items peripheral to this project (door magnetic holders, extension of dumpster pads). 6/28 update: ongoing. 7/12 update: ongoing.
- 3.4 Food Service inquired about the possibility of having a changeable menu board on the new servery stations. BL will work with MFE to check availability. 7/12 update: no infrastructure changes are required as part of this feature. Food Services is pursuing independently.
- 3.5 CPS has emptied the freezer and will check on Sonitrol line before re-energizing the unit (information only, not due to this project).
- 3.6 The Contractor suggested replacing the ceiling tiles rather than salvaging them and reinstalling. CPS will investigate purchasing Ceramagaurd nonperforated tiles for the Contractor to install. Grid will be repainted by CPS. 7/12 update: the PBC approved a change order for the Contractor to replace ceiling tiles (to be provided by CPS) and to paint the grid (paint by CPS, labor by JAR).
- 3.7 As part of the project, only the Servery is being painted. CPS requested a proposal to paint the kitchen and hood.
- 3.8 CPS will look at the possibility of increasing the blower size in the hood so as to minimize drafts in the kitchen and increase output for the unit.
- 3.9 First delivery to the kitchen is scheduled for August 24. Final cleaning by CPS for the completed project will be August 22. Delivery of equipment will be scheduled through Singer.

The meeting was adjourned at 9:00 AM. The next meeting will be held at this location on **Wednesday July 27** (Please note date change) at 7:30 AM.



Denis J. Rioux, AIA LEED AP

These Meeting Minutes are attested as being an accurate reporting of the meeting.



George Noewatne
Cheshire Department of Public Works

355 Research Parkway Meriden, CT 06450 Tel. (203) 630-1406 Fax (203) 630-2615 Toll Free (800) 301-3077