

**PUBLIC BUILDING COMMISSION  
DISTRICT WIDE LAVATORY IMPROVEMENTS  
Subcommittee Meeting Minutes  
Wednesday, January 2, 2019 - 6:30 P.M.  
Town Hall, 84 South Main Street - Council Chambers**

Present: Vincent Robitaille  
James McKenney  
Richard Clavet

Others Present: Vincent Masciana, Chief Operation Officer, Board of Education  
Ryan Haley, Silver-Petrucelli

Staff: George Noewatne

**CALL TO ORDER:** The meeting was called to order at 6:30 p.m.

**PLEDGE OF ALLEGIANCE:** The assembled group recited the Pledge of Allegiance.

**ROLL CALL/QUORUM:** Roll was called and a quorum was determined for this meeting.

**Doolittle Bathrooms:**

Mr. McKenney stated this project is ready to go out to bid. The drawings are consistent with the design and the timeline is a little tight, but Mr. Haley stated he is comfortable with the timeline. Mr. Haley stated he is awaiting the Chem Scope report for specifications. Mr. Clavet stated the ventilation for the bathrooms must be independent from the ventilation for the IT closet. There was a discussion. Mr. Clavet stated the flush valves and sink sensors should be hardwired. Mr. Haley there will be an additional cost for that specification.

**MOTION** by Mr. McKenney for the subcommittee to recommend the PBC refer this project to the Town Council to accept the final design and approve this project to go out to bid with the following design modifications:

1. The ventilation for the bathrooms and the IT closet be separate and independent from each other.
2. The flush valves and sink sensors be hard wired, not battery operated.

**SECONDED** by Mr. Clavet and passed unanimously by all those present and voting.

**Norton Bathrooms:**

Mr. McKenney stated he is annoyed with the volume of uncompleted work left on the punch list. Mr. Haley stated the general contractor has been unresponsive. There was a discussion.

**MOTION** by Mr. McKenney for the subcommittee to recommend the PBC issue a Notice to Comply using standard contracting guidelines.

**SECONDED** by Mr. Robitaille and passed unanimously by all those present and voting.

Mr. Haley will issue the Notice to Comply and request a meeting with the general contractor within the next ten days.

**MOTION** to adjourn by Mr. Robitaille at 6:50.

**SECONDED** by Mr. McKenney and passed unanimously by all those present and voting.

Attest,

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Karen Gill  
Recording Secretary