



Meeting Minutes No. 005

Companies

Project:	Dodd Middle School Kitchen Renovations	Date of Meeting:	August 9, 2011
BL Project No.:	09D1393 Phase 2	Time of Meeting:	7:30 AM
Client:	Town of Cheshire Public Building Commission	Prepared By:	Denis Rioux
User:	Cheshire Public Schools	Issued:	August 19, 2011
Meeting Location:	Dodd Middle School		

This Meeting Minute Report, which has been furnished to the Client and User, sets forth an understanding of comments and decisions made during this meeting. BL Companies will rely on this report as set forth below. If there are any discrepancies or misunderstandings, the parties are directed to bring them to the attention of the preparer listed above in writing within five (5) calendar days from date of issue.

Attendees (in bold):

Name	Firm or Agency
Mark Nash	Public Building Commission (PBC)
George Noewatne	Department of Public Works (DPW)
Jeff Solan	Dodd Middle School (DMS)
Alberta Landino	Dodd Middle School (DMS)
Vincent Masciana	Cheshire Public Schools (CPS)
Madeleine Diker	Cheshire Public Schools (CPS)
Dan Li	Cheshire Public Schools (CPS)
Dan Marseglia	Cheshire Public Schools (CPS)
Frank Biancur	Cheshire Public Schools (CPS)
Victor Sandoval	Cheshire Public Schools (CPS)
Bob Valli	Cheshire Public Schools (CPS)
John Rosa	J. A. Rosa Construction, LLC (JAR)
Kevin Slade	J. A. Rosa Construction, LLC (JAR)
Alan Judelson	Modern Food Equipment (MFE)
Denis Rioux	BL Companies (BL)

There was no quorum of the PBC Subcommittee

Project Status:

Slab has been poured, overhead doors are in place, paint preparation is in progress.

Discussions:

- 4.1 The Architect will investigate the possibility of additional work items peripheral to this project (door magnetic holders, extension of dumpster pads). 6/28 update: ongoing. 7/12 update: ongoing. 8/9 update: ongoing.
- 4.2 First delivery to the kitchen is scheduled for August 24. Final cleaning by CPS for the completed project will be August 22. Delivery of equipment will be scheduled through Singer. 7/26 update: equipment will be delivered on August 18. 8/9 update: schedule remains.

355 Research Parkway Meriden, CT 06450 Tel. (203) 630-1406 Fax (203) 630-2615 Toll Free (800) 301-3077

4.3 There will be a dry run of the equipment location immediately following the next meeting, to determine if there is a conflict between table layouts and the location of the new cashier station.

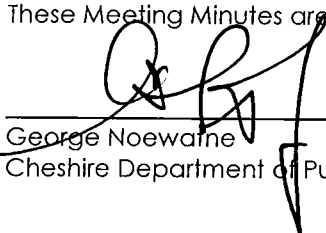
4.4 The punch list will be developed at the next meeting.

The meeting was adjourned at 8:15 AM. The next meeting will be held at this location on **Tuesday August 23 at 7:00 AM**. Please note the change in time.



Denis J. Rioux, AIA LEED AP

These Meeting Minutes are attested as being an accurate reporting of the meeting.



George Noewarne
Cheshire Department of Public Works