

CAFETERIA RENOVATIONS HIGHLAND SCHOOL (Replacement of Government Freezer)
SUBCOMMITTEE – Meeting Minutes
Thursday, May 2, 2019 10:30 AM
Highland School, 490 Highland Avenue, Cheshire

Members Present: Steven Durkee, Subcommittee Chair
Richard Clavet, PBC

Additional Present: Vin Masciana, CPS
George Noewatne, Director of Public Works and Engineering
Madeline Diker, CPS
Jan Wojas, WOJAS.Arch, LLC

The meeting was called to order at 8:05 AM. A quorum was determined to be present.

The group reviewed the design parameters:

- Access opening for new sliding freezer door will be enlarged
- New freezer will fit inside existing masonry enclosure
- Loading dock will be raised and modified to align with new freezer floor height
- Existing electric service appears to be adequate, contractor's to confirm in bid
- An awning may be installed over the opening as an add alternate
- A portion of the loading dock may have an electric ice melt system installed

Jan Wojas presented Addendum #1 and Addendum #2 for review by the subcommittee. Addendum #1 is for construction drawing coordination and bidding assistance in the amount of \$1,200.00. Addendum #2 is for construction administration services and is not to exceed \$1,700.00.

Mr. Clavet made a motion to approve Addendum #1 and Addendum #2 in the amount of \$2,900.00, seconded by Mr. Durkee and approved unanimously by all those present and voting.

Mr. Wojas will forward drawings today for the PBC packet.

A motion to adjourn the meeting was made by Mr. Clavet and seconded by Mr. Durkee, and the meeting was adjourned at 8:50 AM.

Respectfully submitted,

George Noewatne, Director of Public Works and Engineering