

CAFETERIA RENOVATIONS HIGHLAND SCHOOL (Replacement of Government Freezer)
SUBCOMMITTEE – Meeting Minutes
Thursday, August 15, 2019 10:00 AM
Highland School, 490 Highland Avenue, Cheshire

Members Present: Steven Durkee, Subcommittee Chair
Richard Clavet, PBC

Additional Present: Vin Masciana, CPS
Madeline Diker, CPS

The meeting was called to order at 10:00 AM. A quorum was determined to be present.

Mr. Durkee discussed the requests for proposals received on August 12, 2019:

- Proposals exceeded the \$127,000.00 appropriation for the project
- John L. Simpson Company, Inc. , of Bridgeport, CT submitted a proposal of \$169,000.00
- NAC Industries, Inc. of Oxford, CT submitted a proposal of \$252,000.00

In the discussion that ensued, it was determined that part of the reason the submitted proposals exceeded the appropriation was that the project scope changed from the original estimate to accommodate a sliding door, rather than a hinged door for more efficient receipt of deliveries. This scope change required modifications to the masonry doorway and the loading dock that were not considered in the original estimate. Also, the bids include prevailing wage.

Mr. Masciana stated that completing this project is a priority because the Highland Freezer is essential to the District's food service program. It serves as a central warehouse for receiving and dissemination of bulk items to the entire district.

Mr. Masciana and Mr. Clavet added that additional unnecessary costs will be incurred if the project is put off any further or if temporary repairs are made to the existing freezer.

The subcommittee will make a recommendation to the PBC to request supplemental funding to the original \$127,000.00 appropriation. They will recommend that the funding come from the Board of Education Building Maintenance CNR Fund which has a balance of approximately \$185,000.00.

Mr. Durkee and Mr. Clavet also recommend that both vendors submit a schedule of values for the work to be performed so that a recommendation can be made to the PBC for the best vendor for the project.

A motion to adjourn the meeting was made by Mr. Clavet and seconded by Mr. Durkee, and the meeting was adjourned at 10:25 AM.

Respectfully submitted,

George Noewatne, Director of Public Works and Engineering