

PUBLIC BUILDING COMMISSION – Meeting Minutes
Regular Meeting - Wednesday, August 7, 2019 - 7:00 P.M.
Town Hall - 84 South Main Street - Council Chambers

Members Present: Mr. Mark Nash

Mr. Jim McKenney
Mr. Art Crooker
Mr. Richard Clavet
Mr. David Arai
Mr. Steven Durkee
Mr. Phillip Bowman

Members Absent: Mr. Vincent Robitaille
Mr. Richard Gusenburg

Additional Present: Mr. George Noewatne, Director of Public Works
Mr. Vincent Masciana, Chief Operating Officer, BOE

I. PLEDGE OF ALLEGIANCE

The assembled group recited the Pledge of Allegiance.

II. ROLL CALL

Mr. Nash called the meeting to order at 7:00 p.m. Roll was called and a quorum was determined.

III. PUBLIC ADDRESS

There was no public address.

IV. GENERAL CORRESPONDENCE

There was no general correspondence.

V. APPROVAL OF MINUTES - July 10, 2019 Regular Meeting

MOTION by Mr. McKenney to approve the minutes of the July 10, 2019 regular meeting.

SECONDED by Mr. Clavet and passed unanimously by all those present and voting.

VI. MONTHLY FINANCIAL STATUS

Commission members reviewed the Monthly Financial Status report of open Town projects.

VII. CONSENT CALENDAR

MOTION by Mr. McKenney to approve the Consent Calendar.

SECONDED by Mr. Clavet and passed unanimously by all those present and voting.

VIII. OLD BUSINESS

1. PBC Ordinance revision

The PBC tabled a motion to remove this item from the agenda due to lack of action by the Town Council out of respect for Mr. Robitaille who is overseeing this matter.

2. PROJECTS

A. Districtwide Lavatory Improvements

Norton Bathrooms:

Mr. Noewatne stated the final report and accounting are included in the packet.

MOTION by Mr. McKenney to accept and forward the final report and accounting to the Town Council.

SECONDED by Mr. Durkee and passed unanimously by all those present and voting.

Doolittle Bathrooms:

Mr. McKenney stated this project is going well so far. Weekly progress meetings are being held with the next one on Friday, August 9th at 8:00 a.m. Mr. Clavet gave a brief progress report.

B. Utility Tunnel Improvements

Mr. Clavet stated the tunnel inspection has been completed and the report is expected next month.

C. CHS ADA Interior Code Compliance

Mr. Clavet stated the design for this project is mostly complete, but the grant application is still awaiting review by the State.

D. CHS Exterior Storage Building

Mr. Bowman stated this project is substantially complete. There was a brief discussion.

E. Doolittle Cafeteria Renovation

Mr. Noewatne stated the final report and accounting are included in the packet. It was stated this was a good project.

MOTION by Mr. Durkee to accept and forward the final report and accounting to the Town Council.

SECONDED by Mr. Bowman and passed unanimously by all those present and voting.

MOTION by Mr. McKenney to return the remaining balance of the funds for this project in the amount of \$15,208.51 be returned to the Town.

SECONDED by Mr. Durkee and passed unanimously by all those present and voting.

F. Roof Replacement at Town Buildings

Mr. Noewatne stated the Town Council approved bidding on this project. This project will start after the Town pursues HVAC rebates from Eversource.

G. BOE District-wide Roof Repairs and Replacements

Mr. Clavet stated this project is in progress and expected to be completed before school starts.

H. Park Bathroom Upgrades

Mr. Noewatne stated the bathrooms at Mixville Park are under renovation with an anticipated completion date of September 10, 2019. Cheshire Park will be the next bathroom to be made ADA compliant. The estimated completion date for the overall project is some time in October.

Mr. Noewatne stated the portable bathroom trailers will be pulled out of Mixville next week.

I. Solar Carport at Police Headquarters

Mr. Arai stated this project will be bid at the end of August with an estimated completion date in November.

J. Boiler Replacement at Fire HQ Annex and Police Station

MOTION by Mr. Bowman for the PBC to recommend that the Town Council hire Salamone & Associates to design and replace the boiler at Fire HQ Annex and Police Station in the amount \$27,700.00.

SECONDED by Mr. Clavet and passed unanimously by all those present

Mr. McKenney asked why Salamone was picked over Silver Petrucelli. There was a brief discussion. It was stated the decision was made based on the best fit for the project, not just the price.

K. Pool Ground Improvements & Facility Enhancements

This project is completed and can be taken off the agenda.

L. Cafeteria Renovations

Mr. Durkee stated the bids are due for this project on August 12, 2019.

M. Window Replacement (South Elevation) CHS

Mr. Clavet stated this is a 2020 project.

N. Insulate Tunnel Steam Piping - CHS

Mr. Clavet stated this project will start next Thursday and is expected to be completed in approximately three days.

O. Unit Ventilator Replacements - Norton School

Mr. Clavet stated this is a 2020 project.

P. Underground Oil Storage Tank Removal/Replacement

Doolittle

Mr. Clavet stated this project has been submitted to the State for grant approval.

Humiston

Mr. Clavet stated the underground storage tank at Humiston has been removed and no contamination was found.

Chapman

Mr. Clavet stated the underground storage tank at Chapman has been removed and no contamination was found.

Dodd

Mr. Clavet stated the underground storage tank at Dodd has been removed and preliminary tests show no contamination.

Darcy

Mr. Clavet stated this project has been submitted to the State for grant approval.

Q. School Masonry Restoration

Mr. Clavet stated this project is actively moving along at Dodd and CHS.

R. School Security Improvements

Mr. Arai stated this project is out for bid and due on August 12, 2019. There were several bidders at the walkthrough.

IX. OTHER OLD BUSINESS OF THE PBC

A. Project Management Options

There was no discussion on this matter.

B. Other

There was no discussion on this matter.

X. NEW BUSINESS

A. New capital Projects under consideration at www.cheshirect.org.

There was no discussion on this matter.

XI. ADJOURNMENT

MOTION by Mr. McKenney to adjourn at 7:32 p.m.

SECONDED by Mr. Crooker and passed unanimously by all those present and voting.

Attest,

Karen Gill
Recording Secretary