

May 19, 2020

Mr. Sean M. Kimball
Town Manager
Cheshire Town Hall
Town Manager's Office
84 South Main Street, Room 221
Cheshire, CT 06410

**Subject: Proposal to Provide Owner's Representative Services
for a School Modernization Plan for the Cheshire Public Schools**

Dear Mr. Kimball,

Per the request of the School Modernization Committee, and as a follow up to our presentation to the committee on May 4, 2020, Colliers Project Leaders is submitting our revised proposals for our services due to the anticipated reduced schedule. Colliers is offering to provide our services on an hourly basis with not-to-exceed limits for each phase.

1. **Proposal 1 (Pre-Referendum Phase 1 – Discovery & Assessment, Pre-Referendum Phase 2 – Option Development):** We propose to provide the specified services as outlined in RFP #1920-16 for a not-to-exceed amount of \$41,000 utilizing the hour rates noted below.
2. **Proposal 2 (Pre-Referendum Phase 3 – Refinement of Preferred Option(s)):** We propose to provide the specified services as outlined in RFP #1920-16 for a not-to-exceed amount of \$30,000 utilizing the hour rates noted below.
3. **Proposal 3 (Post-Referendum Phase 1 – Assistance with State of Connecticut Submissions as described in the Specifications Section):** We propose to provide the specified services as outlined in RFP #1920-16 for a not-to-exceed amount of \$14,400 utilizing the hour rates noted below. Please note the value of this proposal has not changed since our original submission.

As noted above, Colliers is offering to provide our services on an hourly basis. We will include a detail of hours broken down by staff member. The hourly rates for each of our staff levels is noted below.

Director	\$175.00
Sr. Project Manager	\$150.00
Project Manager	\$135.00

Additionally, we understand that we will not proceed with each the subsequent proposal without authorization from the committee. If you have questions or require additional information, you can contact me at marc.sklenka@colliers.com or (860) 395-0055 ext. 118.

Sincerely,



Marc Sklenka, LEED AP
Managing Director