



Cheshire Public Library Advisory Board

**Cheshire Public Library
104 Main Street
Cheshire, CT 06410**

Regular Meeting Minutes

Date: April 22, 2013

I. Call to Order

The regular meeting of the Cheshire Public Library Advisory Board was called to order by Carol DiPietro at 7:00p.m. in the Evelyn Moss Room of the Library.

Pledge of Allegiance

Board members and attendees recited the Pledge of Allegiance.

Roll Call

Members present:

Carol DiPietro, Chair
Craig Wilson, Vice Chair
Judy Knott, Corresponding Secretary
Alice Darter
Dalena DeSena
Joy Hostage
Ramona Burkey, Library Director

Members Absent:

Kathy Nankin, Treasurer
Andy Falvey, Town Council Liaison

II. March 18, 2013 Meeting Minutes

MOTION was made by Craig Wilson to accept the minutes, SECONDED by Joy Hostage. The minutes were unanimously approved with a voice vote.

III. Treasurer's Report

Mrs. Burkey reported the Library Board account balance to be \$704.75.

IV. Reports of Committees

1. School-Library Partnership

Mrs. Knott read the following report from Sue Hartley:

- 4/3: Scooter Nursery School Visit – the children had a tour, stories and some films. Another group from Scooter School comes on 4/5.
- Technology in Learning Showcase on 4/3 at CHS. Deb Rutter and Sue Hartley attended this showcase at CHS. Met with the Robotics coordinators. Jeff Goodwin, the Applied Technology teacher said they would be interested in visiting the library with some students. We are especially interested in having them come to our Builder's Brigade Program where the children make many different Lego displays.

School Vacation Week

- Builder's Brigade – 103 people (a new record) attended this event. Come and see the Lego creatures in the Children's Room. We will have two sessions a month starting in May due to the enormous popularity of this event.
- April 16th Sciencetellers – Received rave reviews from the 112 people who attended the Scienceteller's presentation. The presenter made a very entertaining and interactive presentation interjected with many scientific facts.
- April 17th – Eric Nelson did 2 wonderful workshops on LED devices for elementary aged children.
- April 18th – Squid Dissection. Very popular event. The presenter from the Mystic Aquarium was amazing. There were over 77 children in attendance for these two workshops. At least one parent sent a message to Mrs. Burkey complimenting this great workshop experience.
- April 29th - Future Educators of America (FEA) will present their Spring into Reading program for ages 3-6. The FEA is from Dodd Middle School.
- May 11th – Dessert Designers with author Dana Rau, 10:30am, Grades 3-9. Dana will present a special hands on class to show children how to design and decorate like a pro. We have a poster and her book on display in the Children's Room.
- May 17th – Emily Bevelaqua from CT Music Therapy will do an inclusive music program for preschool children. There will be two classes with 10 in each class. Session 1: 10-10:45am. Session 2: 11:00-11:45am.

The Children's Department is working on scheduling visits to the schools in May and June to talk about the Summer Reading Program.

2. Funding Resources (Mr. Wilson)

- Mr. Wilson had no report.

- Mrs. Hostage reported that the Cheshire Women's Club donated \$250 to the Friends of the Cheshire Public Library.
- Mrs. Hostage also shared that Judge Frieta Morgansen offers free advice to Library Boards regarding bequests.

V. Communications

- Mrs. DiPietro received:
 - Numerous library related emails.
 - A letter from Morgan Stanley (they provide investment strategies for non-profits); she gave the letter to Mrs. Burkey who will pass it onto the Financial Director. Mrs. Darter felt that any bank in town would also provide such services.
 - The January/February and March/April issues of: The Voice for America's Libraries.
 - "Community Currents – Spring 2013" brochure from the Community Foundation for Greater New Haven.
 - ALA Catalogue from Neal-Schuman.
 - A letter dated 1/15/2013 from the Association of CT Library Boards (ACLB), asking Library Boards to join the ACLB. A membership form was included.
 - Mrs. Hostage read an Official Statement from the CT State Library Board stating their support of e-book rights and legislation that supports advocating for Libraries' rights. The Board had a discussion of this matter. Mrs. Burkey shared she spoke with Representative Lezlye Zupkus on the Connecticut funding issue and the e-book bill.

VI. Report of the Chair – Carol DiPietro

- Mrs. DiPietro shared the Winter/Spring 2013 Collier County (FL) Public Library Program, which lists many amazing programs offered by the Library and funded by the county.

VII. Report of the Library Director – Ramona Burkey

See attached report.

Technology

Our Internet signup and pay-to-print software is now fully operational; it should cut down on wasted paper, since patrons have to confirm and pay for each sheet of paper used before copies are made. We should have wireless printing capability this summer, after the town goes out to bid for wireless upgrades.

Programs and Services

March circulation was 35,409 items. Downloadable circulation was up 28.1% over March 2012. On May 1, we will begin offering downloadable magazines to our Cheshire cardholders through a service called Zinio. Many major magazine titles will be available. This service has been extremely popular at other libraries.

Don't miss these upcoming events (more programs, info and registration at www.cheshirelibrary.org):

- Friends of the Library Spring Book Sale – Thursday through Saturday 4/25-4/27. Member preview night Wednesday 4/24.
- Spring Read-Aloud with Future Educators of America – Monday 4/29 at 3:30 p.m. Ages 3-6.
- “Civil War Medicine” – Monday 4/29 at 7:00 p.m.
- Movie Matinee: “The Sting” – Tuesday 4/30 at 1:00 p.m.
- Connecticut State Archaeological Preserves” – Tuesday 4/30 at 7:00 p.m.
- Mystery Book Club: Presumed Innocent, by Scott Turow–Tues. 4/30 at 7:00 p.m.
- Fab Film Saturdays: “The Fantastic Mr. Fox” – Saturday 5/4 at 2:00 p.m.
- Sunday Showcase: Peter Biedermann, acoustic guitar – Sunday 5/5 at 4:00 p.m.
- ‘Beekeeping for Beginners” – Monday 5/6 at 7:00 p.m.
- Civil War Book Discussion: Widow of the South, by Robert Hicks–Mon 5/6 at 7pm
- “The Road to Health and Well Being: Balancing Mind, Body and Spirit” – Thursday 5/9 at 7:00 p.m.
- “Designing Desserts” with Dana Meachen Rau – Saturday 5/11 at 10:30 a.m. Ages 8-14.
- “Animal Mascots of the Civil War” – Monday 5/13 at 7:00 p.m.
- Builders Brigade: LEGO building program – Tuesday 5/14 and 5/28 at 4:00 p.m.
- Cheshire Cats Classics Book Club: Ivanhoe, by Sir Walter Scott – Wednesday 5/15 at 7:00 p.m.
- and many more!

Personnel

We are currently conducting interviews for the position of Library Associate (25 hours per week) in the Technical Services department. We expect to announce an appointment by the end of this week.

Financial

The town's 2013-2014 operating budget was passed by the Town Council on April 9. There is money in the budget for the library to be open Saturday mornings in July and August.

Buildings and Grounds

I did a walk-around of the library building and grounds with George Noewatne and Mark Cunningham from Public Works. We discussed upcoming improvements/repairs to the building, steps and parking lot.

Policies and Planning

Other/Meetings

I attended an Executive Safety Committee meeting; a town department heads meeting; a monthly meeting with the Town Manager; several library managers

meetings; a Cheshire Reads: One Book, One Town meeting; a meeting with an MLS student from SCSU; a meeting with the architect to re-draw emergency floor plans for the library; an LCI Member Council meeting; an LCI Finance Committee videoconference; and a workshop on Building Community Partnerships.

IX. Unfinished Business

Mr. Wilson followed up on a concern raised last month about the condition of the Women's restroom. Ms. Burkey and staff have been checking the restroom regularly. Mrs. Burkey has met with her department heads. The staff will keep an eye on facilities.

X. New Business

- Mrs. Darter raised a concern about paper usage. To save paper, Mrs. Darter asked the Board members to print their own copies of the agenda and minutes at home. After discussion, the Board asked members to bring their own electronic devices or print copies off at home. If someone is unable to print their own copies, please notify Mrs. Burkey and she will bring you a copy. Mrs. Burkey explained the ways the Library has reduced paper usage. Mrs. DiPietro asked if the Library fees, fines, copy money, etc, go into the Town's General Fund. Mrs. Burkey explained the process.
- Mrs. Hostage commented the National Library Week was held last week. Mrs. Burkey added it is always a good time to speak your legislators. CT State Representatives and State Senators have been very receptive to the Library's concerns. Mrs. BURkey also shared the ConnectiCard will be funded at the current level (approximately \$19,000).
- Mrs. Nankin of the Board Nominating committee put forth the following slate of officers for the Library Board:

Chair: Carol DiPietro
Vice Chair: Craig Wilson
Corresponding Secretary: Judy Knott
Treasurer: Dalena DeSena

Mrs. DePietro asked if there were any other names to be considered for the slate. No other names were offered.

MOTION to accept the slate as proposed was made by Alice Darter and
SECONDED by Joy Hostage. Unanimous.

XI. Adjournment

MOTION to adjourn was made by Mrs. Darter and SECONDED by Joy Hostage.
The meeting was adjourned at 7:53p.m.

The next regular meeting of the Cheshire Public Library Advisory Board will be held on Monday, May 20, 2013, 7:00 p.m., in the Evelyn Moss Room of the Cheshire Public Library.

Respectfully submitted,

Kathy Kirby,
Recording Secretary