

Public Building Commission  
December 4, 2013  
Regular Meeting  
Council Chambers, Town Hall

Members Present: Mr. Art Crooker  
Mr. Ed Hill  
Mr. John Purtill (Chairman)  
Mr. Vin Robitaille  
Mr. James Brennan (Secretary)  
Mr. James McKenney (arrived at 7:05 pm)

Members Absent: Mr. Keith Goldberg  
Mr. Mark Nash  
Mr. Joe Barba

Others Present: Mr. Dan Marseglia, Department of Education  
Mr. Vin Masciana, Department of Education  
Mr. George Noewatne, Director of Public Works  
Mr. James Sima, Town Council Liaison

The Chair called the meeting to order at 7:00 p.m. Roll was called and a quorum determined. The assembled group recited the Pledge of Allegiance. Mr. Purtill explained to the audience how to exit the chamber in the event of an emergency, in compliance with the Fire Marshal's order.

## **PUBLIC ADDRESS**

The Chair invited members of the audience to address the Commission, but there was no one wishing to do so.

## **GENERAL CORRESPONDENCE**

Mr. Purtill stated that all correspondence received would be addressed under the appropriate subcommittee report.

## **MONTHLY FINANCIAL STATUS REPORT**

Commissioners received copies of the monthly financial status report in their packets.

## **CONSENT CALENDAR**

*Mr. Hill moved that the Public Building Commission approve the Consent Calendar, which is attached to these minutes, with the exception of the invoice from Mythic Sports, which was removed. The motion was seconded by Mr. Brennan and carried unanimously.*

## **REPORT ON INVOICES PAID**

Mr. Noewatne reported that there were no invoices processed administratively this month.

## **TOWN ATTORNEY LEGAL ISSUES**

As of right now, the Commission is waiting for meeting of the Ordinance Committee to get items approved. A commitment was made to the Town Council to have an operating procedure that provides oversight, so hopefully this meeting will happen soon.

## **SENIOR CENTER ELEVATOR (Mr. Robitaille)**

Mr. Robitaille reported that the bid was awarded to JA Rosa and there will be a preconstruction meeting on December 5, 2013.

## **ENERGY PERFORMANCE CONTRACTING (Mr. Goldberg)**

Mr. Noewatne stated that final meeting of working group would take place on December 11, 2013 to go over IGA, and upon completion could go to Mr Sima and his committee.

## **UTILITY TUNNEL IMPROVEMENTS AT CHS (Mr. Crooker)**

Mr. Crooker informed the Commission the tunnel is still being monitored and he doesn't feel the project should be closed out at this time. He requested that this item stay on the agenda until monitoring is complete.

## **CHS SPORTS LOCKER PROJECT (Mr. Nash)**

Nothing new to report.

**POOL COMMITTEE (Mr. Purtill)**

Mr. Purtill informed the Commission the Pool Committee is in negotiations with Mythic Sports to continue on as the designer. The issue of the invoice was brought up. Mr. Purtill and Mr. Wetmore set up milestones with Mythic Sports and within those milestones, set up deliverables with Mr. McIlhargy. Mr. McIlhargy was asked to give a percentage of completion within each of those tasks and to advise the committee of what he'd achieved in each task. Mythic has a procedure to bill within a passage of time, while the Commission is used to receiving bills based on items completed.

*Motion by Mr. Crooker to pay \$3,500 of the \$7,000 payment due, based on the items completed. Motion seconded by Mr. Hill and passed unanimously.*

Mr. Purtill nominated the following people as members of the Pool Committee: Mr. Keith Goldberg (Chairman), Mr. Art Crooker, Mr. Dave Gavin, Mr. Kevin Wetmore, and Mr. Matt Levine. A discussion followed regarding these nominations. Mr. Sima feels that another user member needs to be added to balance out the political parties.

The commission discussed in detail the RFP for the pool structure.

*Motion by Mr. McKenney to advertise the RFP for the pool structure, subject to final proofreading. Motion seconded by Mr. Crooker and passed unanimously.*

**DISTRICT FLOORING REPLACEMENT (Mr. Brennan)**

Mr. Brennan reported that the committee is awaiting final paperwork. Mr. Marseglia stated that the process has just begun of putting together a spreadsheet showing carpet to be replaced in 2014 and should be ready to be presented to the subcommittee by the end of January or early February.

**PBC ORDINANCE AND PROCEDURES (Mr. Goldberg)**

Mr. Purtill stated that the document is very comprehensive and asked Commission members for input.

**DISTRICT SIDEWALK, CHIMNEY & MASONRY REPAIRS (Mr. McKenney)**

Mr. McKenney stated that the subcommittee needs to set up a time to meet with members of the Board of Education to set priorities in order that recommendations can be made in January.

## **EMERGENCY SHELTER GENERATORS (Mr. Goldberg)**

Mr. Noewatne informed the Commission that this project is on hold for now. The State has a grant program for micro-grids, which the Town is looking into. Once we have enough information, it would be the Town Council's decision to go forward with a micro-grid or generator option.

## **PUBLIC WORKS GARAGE ROOF & EXTERIOR DOORS**

Mr. Hill reported that the contractor had ordered the doors and is awaiting their delivery.

## **NEW BUSINESS**

### New Projects:

Pool Building Roof Repairs – Keith Goldberg (Chairman), Art Crooker  
Pool Dome – Keith Goldberg (Chairman), Art Crooker  
Planning (Cafeteria) – Mark Nash may be PBC liason  
Sidewalks and Chimneys – Jim McKenney (Chairman), Ed Hill  
Flooring CHS Gym – BOE project, but they will keep the PBC advised of progress  
Flooring, Schools – Jim Brennan (Chairman), Mark Nash  
Roof (Old Band Room at CHS) – Vin Robitaille (Chairman)  
Bathrooms, Concessions – Mark Nash, Art Crooker (Co-Chairs), Ed Hill, Joe Barba  
Lockers – Mark Nash, Art Crooker (Co-Chairs), Ed Hill, Joe Barba

### Dates for 2014 Public Building Commission Meetings

Wednesday, January 2, 2014  
Wednesday, February 5, 2014  
Wednesday, March 5, 2014  
Wednesday, April 2, 2014  
Wednesday, May 7, 2014  
Wednesday, June 4, 2014  
Wednesday, July 9, 2014  
Wednesday, August 6, 2014  
Wednesday, September 3, 2014  
Wednesday, October 1, 2014  
Wednesday, November 5, 2014  
Wednesday, December 3, 2014  
Wednesday, January 7, 2015

*Motion by Mr. Hill to approve 2014 meeting dates. Motion seconded by Mr. Robitaille and carried unanimously.*

## **OLD BUSINESS**

There was no old business to come before the Commission.

## **ADJOURNMENT**

*Mr. Hill moved that the Public Building Commission adjourn at 8:10 p.m. The motion was seconded by Mr. Robitaille and carried unanimously.*

Respectfully submitted,

Mr. John Purtill Chairman  
Public Building Commission