

Public Building Commission – Senior Center Basement Renovations Committee
February 24, 2016

MINUTES: SENIOR CENTER BASEMENT RENOVATION COMMITTEE MEETING

Members Present: James McKenney
Members Absent: Vincent Robitaille, Committee Chairman
Others Present: George Noewatne, Director of Public Works and Engineering
Kevin Slade, J. A. Rosa Construction, LLC
Brett Roberts, Salamone & Associates P.C.
Stephanie Ferrall, Coordinator of Senior Services
Keith Baron, Public Works Building Maintenance Crew Leader

The meeting was called to order at 8:00 AM and it was determined that a quorum was NOT present.

The committee discussed the following items.

- Flooring: Testing revealed that there is no issue with moisture in the floor. J. A. Rosa will proceed with VCT flooring installation.
- Upper Level Flooring: Per Stephanie, alternate flooring than specified may be desirable on the upper level. PBC must review and advise. Upon approval J. A. Rosa will coordinate requirements with Stephanie.
- Pool table and light: Light location has been determined. Pool table and light have been identified.
- Storage: Duplex receptacle and telephone outlet has been relocated to exterior of Built-In Storage/Shelving Unit.
- BMS: Option of tying the new heating system into the existing building management system, manufactured by KMC Controls. The Public Works representatives will look into pricing and coordinating with KMC for installation of control wiring for possible connection later.
- A heat shut-down, not to exceed 4 hours, will occur on 2/24/16.
- Ceiling: Due to previous leaks/plumbing back-ups, drop down ceilings had been discussed. All parties reviewed existing conditions. Due to scheduled inspections, J. A. Rosa was directed to proceed with installation per the contract documents.
- Painting: J. A. Rosa will provide color samples for Stephanie's approval.

Stephanie requested J. A. Rosa to provide PCO for relocation of pool table at upper level and a PCO for alternate flooring in coordination with instructors.

J. A. Rosa will provide an updated construction schedule for the project file. Payment Application #2 was presented to Salamone & Associates and reviewed. A signed application was submitted to George Noewatne, who will forward to the Public Building Commission.

The meeting adjourned at 9:00 AM.

The next meeting will be Wednesday, March 9 at 8:00 AM.

Respectfully submitted,

George Noewatne
Director of Public Works and Engineering