

Public Building Commission – Senior Center Basement Renovations Committee  
April 6, 2016

MINUTES: SENIOR CENTER BASEMENT RENOVATION COMMITTEE MEETING

Members Present: Vincent Robitaille, Committee Chairman  
James McKenney

Others Present: George Noewatne, Director of Public Works and Engineering  
Kevin Slade, J. A. Rosa Construction, LLC  
Jennifer Lowe, J. A. Rosa Construction, LLC  
Brett Roberts, Salamone & Associates P.C.  
Stephanie Ferrall, Coordinator of Senior Services  
Mark Nash, PBC Chairperson

The meeting was called to order at 8:00 AM and it was determined that a quorum was present.

The committee discussed the following items.

- J. A. Rosa provided request for no cost time extension until 4/15/16 for the Lower Level portion. Another extension will be required for completion of the Billiards Room.

**Jim McKenney made a motion to approve the seven (7) day extension to April 15, seconded by Vin Robitaille. Motion carried unanimously.**

- J. A. Rosa provided submittal package of sound-dampening material and PCO with alternate flooring proposal. Flooring requires 10-14 day lead time.
- All inspections have passed to date. One final inspection remains.
- PCO for application of mirrored glass was received and will be forwarded to the full PBC.
- Stephanie will coordinate removal of equipment/tables/items from Upper Billiards Room. Pool table will be relocated by J. A. Rosa.
- There have been no issues for either employees or Senior Center members to date.
- PCO #5R will be forwarded for processing. J. A. Rosa will provide PCO #1, #7, #12, and #13 for processing. Each will be drafted separately.
- Per Schedule of Values, charge for the metal railing systems equals \$67.00/linear foot. Credit for twenty (20) l.f. equals approximately \$1,300.00. A fair and reasonable credit price was discussed to be \$850.00. J. A. Rosa will make a final determination on this.

**Jim McKenney made a motion to adjourn at 8:50 AM, seconded by Vin Robitaille. Motion carried unanimously.**

The next meeting will be Wednesday, April 27 at 8:00 AM.

Respectfully submitted,

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George Noewatne  
Director of Public Works and Engineering