

Public Building Commission – Senior Center Basement Renovations Committee
April 27, 2016

MINUTES: SENIOR CENTER BASEMENT RENOVATION COMMITTEE MEETING

Members Present: James McKenney

Others Present: George Noewatne, Director of Public Works and Engineering
Kevin Slade, J. A. Rosa Construction, LLC
Jennifer Lowe, J. A. Rosa Construction, LLC
Stephanie Ferrall, Coordinator of Senior Services

The meeting was called to order at 8:15 AM; a quorum was NOT present.

The following topics were discussed:

- J. A. Rosa will raise the pool table light
- The telephone line in the area of refuge will be set up to dial the Police Department
- Salamone & Associates will be asked to perform a punch list inspection
- O&M manuals/guarantees/warrantees will be provided by J. A. Rosa and reviewed by Salamone & Associates
- J. A. Rosa will provide start up and training of all systems
- Grand Opening is scheduled for Friday, June 10

The meeting was adjourned at 8:40 AM.

Respectfully submitted,

George Noewatne
Director of Public Works and Engineering