

**PUBLIC BUILDING COMMISSION – Meeting Minutes**  
**Regular Meeting**  
**Wednesday, July 6, 2016 - 7:00 P.M.**  
**Town Hall - Council Chambers**

Members Present: Mr. Mark Nash (Chairman)  
Mr. Art Crooker  
Mr. Jim McKenney  
Mr. Steven Durkee  
Mr. Richard Clavet  
Mr. Richard Levy  
Mr. Edward Hill  
Mr. Matt Altieri  
Mr. Vincent Robitaille

Members Absent: None

Additional Present: Mr. Dan Marseglia, Board of Education

**PLEDGE OF ALLEGIANCE**

The assembled group recited the Pledge of Allegiance.

**ROLL CALL**

Chairman Nash called the meeting to order at 7:00 p.m. Roll was called and a quorum determined.

**PUBLIC ADDRESS**

There was no one from the public who wished to address the Commission.

**GENERAL CORRESPONDENCE**

There were no general correspondences addressed.

**APPROVAL OF MINUTES**

*Motion by Mr. Hill to approve the minutes of the PBC regular meeting held on June 1, 2016. Seconded by Mr. Robitaille and passed unanimously.*

*Motion by Mr. Crooker to approve the minutes of the Lavatory Subcommittee meeting held on June 14, 2016. Seconded by Mr. Clavet and passed unanimously.*

*Motion by Mr. Crooker to approve the minutes of the Lavatory Subcommittee meeting held on June 28, 2016. Seconded by Mr. Robitaille and passed unanimously.*

## **MONTHLY FINANCIAL STATUS**

Commission members reviewed the monthly financial status report of open Town projects.

Mr. Nash asked Mr. Noewatne what happens to residual money on projects that have been closed out. Mr. Noewatne stated the money is deauthorized and returned to the Town Council.

## **CONSENT CALENDAR**

Mr. McKenney requested all items related to the Senior Center basement renovation be removed from the consent calendar for discussion.

*Motion by Mr. Crooker to approve the invoices on the Consent Calendar for Silver Petrucelli & Associates and John L. Simpson Co., Inc. related to the Districtwide Lavatory project. Seconded by Mr. Clavet and passed unanimously.*

*Motion by Mr. McKenney to approve the Consent Calendar without the items related to the Senior Center basement renovation. Seconded by Mr. Hill and passed unanimously.*

Mr. McKenney stated he would like a status from staff about the remaining invoices on the Senior Center basement renovation. Mr. Noewatne stated the project is substantially complete except for a small punch list which is being worked off. Mr. Noewatne stated there is \$17,000.00 being held on this project and the O&M manuals, as-builts and warranties have been received. Mr. Noewatne stated there is a remaining issue regarding the wiring, which is being worked out between J.A. Rosa Construction and the subcontractor. Mr. Noewatne stated the invoices on the consent calendar are appropriate.

*Motion by Mr. McKenney to approve the four items on the Consent Calendar related to the Senior Center basement renovation. Seconded by Mr. Crooker and passed unanimously.*

## **TOWN ATTORNEY LEGAL ISSUES**

There were no Town Attorney Legal Issues.

## **PBC REGULATIONS COMMITTEE**

*Motion by Mr. Hill to amend the language of the Public Building Commission Rules and Regulations as follows:*

### *b. Methods of Voting*

*i. The voting on choice of an architect shall be based on preliminary screening of ~~candidate's~~ candidates by the subcommittee who shall recommend ~~the~~ one or more final ~~candidate~~ candidates to the Cheshire Public Building Commission for interviewing and voting on selection.*

*Seconded by Mr. McKenney and passed unanimously.*

## **DISTRICTWIDE LAVATORY IMPROVEMENTS**

Mr. Crooker stated this project is on-going at Norton School. Mr. Crooker stated a manageable amount of asbestos was found and is being remediated. Mr. Crooker stated the contractor is doing a good job and the next weekly meeting will be held on July 12, 2016.

## **UTILITY TUNNEL IMPROVEMENTS**

*Motion by Mr. Crooker to approve Geolnsight proposal 6527-013 in the amount of \$7,500 for continued moisture monitoring and inspection services of the utility tunnels for one year. Seconded by Mr. McKenney and passed unanimously.*

## **CHS SPORTS LOCKER PROJECT**

Mr. Hill stated this project can be closed out and taken off of the agenda.

### **CHS INTERIOR CODE COMPLIANCE**

Mr. Clavet reported this project is on hold pending the results of the Facility Master Plan from the State.

### **CHS EXTERIOR STORAGE BUILDING**

Mr. McKenney reported this project is on hold pending the Interior Code Compliance recommendations are determined. There was a brief discussion about the proposed Master Plans that are being reviewed by the Board of Education.

### **EMERGENCY SHELTER GENERATORS**

Mr. Hill reported this project is on hold.

### **POOL COMMITTEE**

Mr. Crooker stated the pool is up and running and everything is going well. Mr. Nash stated that according to Bob Ceccolini, Parks and Recreation Director the pool is being used, revenue is up and the feedback from the community has been positive.

### **SENIOR CENTER BASEMENT**

Mr. McKenney requested an explanation of the invoices for PODS on the Senior Center basement renovation. Mr. Noewatne stated the PODS were used to move the contents of the Senior Center basement during the renovation and the invoices are appropriate and have been paid administratively.

Mr. Robitaille asked Mr. Noewatne if an estimate on the wiring has been received. Mr. Noewatne stated the estimate for the wiring is negligible, but since there is existing

wiring behind the walls for the Building Management System, he is in discussions with the contractor about use of the existing wiring and how costs will be divided.

## **NEW BUSINESS**

Mr. McKenney requested that Mr. Noewatne check with the Town Attorney on whether it is appropriate for the full Public Building Commission to vote on minutes of subcommittee meetings. Mr. Noewatne agreed to do so. There was a brief discussion.

## **ADJOURNMENT**

*Motion to adjourn by Mr. McKenney at 7:34 p.m. Seconded by Mr. Robitaille and passed unanimously.*

Respectfully submitted,

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Karen Gill  
Recording Secretary