



Cheshire Public Library Advisory Board

**Cheshire Public Library
104 Main Street
Cheshire, CT 06410**

Regular Meeting Minutes Date: October 17, 2016

I. Call to Order

The regular meeting of the Cheshire Public Library Advisory Board was called to order by Carol DiPietro at 7:00 p.m. in the Evelyn Moss Room of the library.

Pledge of Allegiance

Board members recited the Pledge of Allegiance.

Roll Call

Members present:

Ramona Burkey, Library Director (ex officio)
Carol DiPietro, Chair
Dalena DeSena, Vice Chair
Terry Grahame, Treasurer
Tod Dixon, Secretary
Mark Hostage
Kathleen Nankin

Members absent:

James Conroy

II. Approval of Minutes from September 19, 2016

Mrs. Grahame made a motion to accept the minutes from September 19, 2016 as posted. Ms. Nankin seconded the motion which passed unanimously.

III. Treasurer's Report

Mrs. Grahame reported that the current dollar amount in the library board budget is \$750.00.

Meeting Minutes

IV. Communications

There was nothing to report.

V. Report of the Chair

Mrs. DiPietro shared an article about the Wolcott Library Board wishing to remove its Director but not indicating why.

This is **National Friends of Libraries Week** (October 16 – 22). Events are planned including a reception with music. A banner is posted as you enter the Library.

The Supporter Appreciation Reception is on the evening of Wednesday, October 19, 2016 at 6:00 p.m. The library takes the opportunity during the reception to thank the board members, Friends, volunteers, donors, and everyone who contributes to make the library an excellent resource for the community.

Mrs. DiPietro congratulated Mrs. Burkey on approval of the Construction Grant for Category 2.

VI. Report of the Library Director

Technology

There was nothing to report.

Programs and Services

It is Family History Month. Several programs are scheduled on genealogy and family history. Please see the Events Calendar at www.cheshirelibrary.org for more information. Over 120 programs will be offered at the library in October and November. The Fall Book Sale will be held from November 16 (members-only Preview Night) through November 20. Non-profits will have the opportunity to take any books that are unsold on November 21.

Personnel

The library will be closed on Friday, November 11 for Veterans Day.

Contract negotiations with the library union are ongoing.

Meeting Minutes

Financial

The State Bond Commission approved funding of the Category 2 construction grant (\$250,000) on September 30. Mrs. Burkey met with the architect, George Fellner, to discuss drawings and specs for the project.

Buildings and Grounds

Mrs. Burkey shared the architect's drawings with the Board Members and gave a description of plans for the renovations. She asked that she be contacted regarding feedback and suggestions referencing the plans.

Policies and Planning

There was nothing to report.

Other

National Friends of Libraries Week is being held from October 16 – 22. The theme of "Friendship" will be used to celebrate the week's activities for children. A concert for families will take place on October 22 with a performance by "Belle of the Fall". The Cheshire Town Council has issued a proclamation about the Friends of Libraries Week at its October 11th meeting.

The Supporter Appreciation Reception is on the evening of Wednesday, October 19, 2016 at 6:00 p.m. The library takes the opportunity during the reception to thank the board members, Friends, volunteers, donors, and everyone who contributes to make the library an excellent resource for the community.

Please see our monthly calendar at www.cheshirelibrary.org for a full listing of library programs and events.

VII. Unfinished Business

There was nothing to report.

VIII. New Business

a) Charter Revision – Library Ordinance

Mrs. DiPietro distributed copies of the Charter Revision section that references the Library Board. She asked that the Board Members review the document and report back with any amendments or changes at the November meeting. She pointed out Sec. 2-59 item c under Duties which speaks of submission of an annual written report to the Town Council of the Board's activities. Mrs. DiPietro commented that monthly minutes can be referred to which are posted on the Town's website.

IX. Adjournment

The meeting was adjourned by general consensus of the board at 8:00 p.m.

The next regular meeting of the Cheshire Public Library Advisory Board will be held on Monday, November 21, 2016 at 7:00 p.m. in the Evelyn Moss Room at the Cheshire Public Library, 104 Main Street, Cheshire. Please notify Ramona Burkey at 203-272-2245 or Carol DiPietro at 203-272-9215 in advance if you are unable to attend.

Respectfully submitted,

Dawn Guite, Recording Secretary