

EMERGENCY GENERATOR SUBCOMMITTEE – Meeting Minutes
Monday, October 24, 2016 Meeting
5:30 PM – Room 210, Town Hall

Members Present: Ed Hill (Chairman)
Richard Clavet
Steven Durkee
Art Crooker

Additional Present: George Noewatne, Director of Public Works and Engineering
Vin Masciana, Chief Operating Office - Cheshire Public Schools
Steve Gendreau, Diversified Technology Consultants

The meeting was called to order at 5:30 PM and a quorum was determined to be present.

Steve Gendreau of DTC gave an overview of the project details:

- The design will create a distribution panel so that both electrical services in the building can be serviced by the generator.
- A 250KW diesel generator will be installed near the existing loading dock. Generator procurement will take 12-16 weeks.
- The building will have the ability to utilize the permanent generator or a backup generator.

The committee recommended the following changes:

- Remove trees to allow the generator to be placed closer to the building
- Eliminate bollards on grass sides of generator; add provision for PVC bollard covers
- Include cutting and patching of the existing driveway
- Determine and specify the conduit depth under the pavement
- Include that the contractor will register the generator with the state
- Include as an alternate:
 - A new cam lock connection
 - A sound attenuation enclosure
- DTC will revise feeder line diagram
- DTC will scrub current specifications to remove items that don't apply

Proposed Project Timeline

- PBC approval of bid documents – December 7
- Town Council approves bidding – December 13
- Invitation to Bid – mid-December – January 23
- PBC recommends bid award – February 1
- Town Council awards bid – February 14
- Current last day of school – June 7 (subject to revision depending on snow days)
- Start work June 19, 2017

Motion to adjourn made at 6:40 PM by Richard Clavet and seconded by Art Crooker. The motion carried with a unanimous vote.

Respectfully submitted,

George Noewatne, Director of Public Works and Engineering